Government of Jammu and Kashmir Directorate of Employment, J&K.

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Employment Complex Tophsherkhania Jammu. Ph. No. 0191-2430064 Fax. 0191-2438440 Eamail. diremp222@gmail.com, diremp-jk@nic.in

Nisar Ahmad

Subject: Constitution of Internal Complaint Committee (ICC) under Sexual Harassment of Women at work place (Prevention, Prohibition and Redressal) Act, 2013. Reference: letter No. LE-Genl/8/2023-11-L&E dated 10.05.2023

> ORDER NO: 135 -ED of 2023 17 .05.2023 DATED:

The committees comprising of following is hereby re-constituted (Division-wise) for Internal Complaint Committee (ICC) under Sexual Harassment of Women at work places (Prevention, Prohibition and Redressal) Act, 2013.

Jammu Division:

- (i) Ms. Priyanka Gupta, JKAS, Assistant Director, DE&CC, Udhampur.
- (ii) Ms. Rekha Rani, JKAS, Assistant Director, DE&CC, Reasi.
- (iii) Ms. Navdeep Kour, Career Counseling Officer, DE&CC, Jammu.

Kashmir Division:

- (i) Ms. Sheeba Inayat, JKAS, Deputy Director, DE&CC, Srinagar.
- (ii) Ms. Rafia Farooq, Career Counseling Officer, in the office of Joint Director Employment, Kashmir.
- (iii) Ms. Shazila Qureshi, Career Counselling Officer, DE&CC, Kulgam.
- a) Each compliant received by them regarding Sexual Harassment against women employee of the Department for consideration of the Government.
- b) All the Female Employees of the department are advised/instructed to report/lodge compliant of such Incidents at the first instance with the Departmental Committee constituted for the purpose.

c) To submit annual report about the total number of complaints received, enquired and action taken thereof. The committee shall confidently submit its report to the Director Employment on monthly basis.

No: Diremp/Est/C-55/2013/ 238-66

Copy for Information to the:-

1. Joint Director Employment, Kashmir/Jammu.

3. Deputy/Assistant Director Employment ALL

4. Dr. Sheeba Inayat, JKAS Deputy Director, DE&CC, Srinagar.

5. Ms. Priyanka Gupta, JKAS, Assistant Director, DE&CC, Udhampur.

6. Ms. Rekha Rani, JKAS, Assistant Director, DE&CC, Reasi.

7. Private Secretary to the Secretary to the Government Labour & Employment Department for information of Secretary.

7. Ms. Rafia Farooq, Career Counseling Officer in the o/o Joint Director Employment, Kashmir.

9. Ms. Shazila Qureshi, CCO, DE&CC, Kulgam.

10. Nydeep Kour, Career Counseling Officer, DE&CC, Jammu.

11. I/C Website.

12. Office Order File.